Notice to Faculty Teaching in Computer Labs—Update 1/12/2011

Since the Fall 2010 semester, all students have been required to log on to the NWFSC network using their unique IDs and passwords. Most generic logons and passwords, such as student/student and mathstudent/mathstudent, will no longer function.

You can help students by reminding them that the algorithms for user IDs and passwords are as follows:

User ID: first 10 letters of the last name followed by the first initial (11 characters total in User ID)

- Students with common last names, such as Smith and Jones, will have a number as the last character(s) in their User ID. These students should contact IT for assistance.

Example for Jody Young: youngj (note that the User ID *may* be fewer than 11 characters long)

Example for Rae Whitherspoon: whitherspor (note that the last name will be truncated if it exceeds 10 characters)

Password: First initial capitalized+#+birthdate (in MMDDYY form)
OR
First initial capitalized +hyphen+monthyearofbirth (in MMYY form)

- The password format depends on when the student first acquired his/her password; those over two years old may be in the second format.
- Please encourage students to change their passwords after initial logon (CTRL + ALT +DELETE).
- Password begins with a CAPITAL letter; case matters.

Example for Jody Young, born May 7, 1985: J#050785 OR J-0585

Example for Rae Whitherspoon, born December 22, 1990: R#122290 OR R-1290

If the above algorithms do not allow students to access the network or if students are locked out of their accounts, **instructors at all campuses should call any of the numbers below for assistance.** Please note that students must be on the official roll sheet so that their identity can be verified before passwords are reset.

Information Technology **x 5396** or **729-5396**

Open computer lab (Niceville): **x 5330** or **729-5330**
Hours: M-R, 8:00 a.m. – 8:00 p.m.
Friday, 8:00 a.m. – 4:00 p.m.
Saturday morning, 9:00 a.m. – 1:00 p.m.

Open computer lab (FWB): **863-6530**
Hours: M-F, 8:00 a.m. – 9:00 p.m.
Saturday morning, times TBA